

**SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING TUESDAY, SEPTEMBER 1, 2015**

The Scott County School Board met for a regular meeting on Tuesday, September 1, 2015, at the Scott County Career & Technical Center, with the following members present:

William "Bill" R. Quillen, Jr., Chairman
L. Stephen "Steve" Sallee, Jr., Vice Chairman
James Kay Jessee
Jeffrey "Jeff" A. Kegley
Gail L. McConnell
Herman "Kelly" Spivey, Jr.

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Steve Taylor, Teacher/Asst. Principal, SCCTC; Ralph Quesinberry, Principal, SCCTC; Suzanne Goins, Virginia Professional Educators Representative; Amanda Clark, Heritage TV; Kathie Wilcox, Head Start Director; Judy Calton, Head Start Financial Officer, Patricia Currier, Teacher/VPE Rep.; Pat Whitley, Teacher/SCEA Representative; Sherri Christian, Secretary/SCEA Rep.; Valerie Babb, Principal/Yum Elementary; Jennifer Meade, Principal, Fort Blackmore Primary; Staff of Fort Blackmore Primary; Kathie Wilcox, Director of Head Start; Judy Calton, Financial Office of Head Start; Charles Bridwell, CPA; Marci Gore, Kingsport Times-News; Bill Dotson, MEOC Direct; MEOC Foster Grandparents; Family of Aleatha Strong, Foster Grandparent; Nancy Godsey, Citizen; Amy Reed, Teacher/Track Coach; Jordan Houseright, Student GCHS; Delonda Spivey, Tennis Coach and members of GCHS Tennis Team, Lucindy Lawson, Student RCHS; Brent Roberts, Assistant Principal/Athletic Director GCHS; Member of GCHS Boys Soccer Team; Chris Mann, Teacher/Soccer Coach; Sarah Whisenhunt, Teacher/Soccer Coach and members of GCHS Girls Soccer Team; Mike Lane, Principal GCHS; Thomas Callaway & Jeanne Callaway, Retired Teachers; Stan Rogers, Retired Teacher; Ruby Rogers, Teacher; Anita Howell, Retired Administrative Assistant; Jackie Taylor, Retired Cafeteria Manager and Kurt Lane, Citizen.

CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE: Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Jessee led in citing the *Pledge of Allegiance*.

ITEMS TO ADD TO AGENDA/APPROVAL OF AGENDA: Chairman Quillen added Item (C) under Superintendent's Report, Proclamation for Constitution Week. On a motion by Mr. Jessee, seconded by Mr. Spivey, all members voting aye, the Board approved the agenda of the August 4, 2015 Regular Board Meeting with the addition of Item C.

APPROVAL OF AUGUST 4, 2015 REGULAR SCHOOL BOARD MEETING MINUTES: On a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the minutes of the August 4, 2015 Regular Board Meeting.

APPROVAL OF CLAIMS: On a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$780,154.65 as shown by warrants #8115009-8115365 (8115080 voided) & electronic payroll direct deposit in the amount of \$1,058,934.71 & electronic payroll tax deposits in the amount of \$492,050.61. Cafeteria Fund invoices & payroll in the amount of \$69,045.03 as shown by warrants #1016777-1016814 & electronic payroll direct deposit in the amount of \$32,988.24 & electronic payroll tax deposit in the amount of \$14,404.40. Head Start invoices & payroll totaling \$52,343.58 as shown by warrants #13563-13615 (13613 voided).

RECOGNITION OF RETIRED EMPLOYEES 2014-2015 SCHOOL YEAR: Superintendent Ferguson and Mr. Jason Smith, Supervisor of Personnel, presented the following retired school personnel with resolutions honoring their years of dedicated service to Scott County Schools. Mr. Smith stated that the school system's success is not the programs or textbooks, but our success is on our employees through their dedicated service and hard work.

Barry Jones
 Stan Rogers
 Thomas Callaway
 Jeanne Callaway
 Sharon Holland
 Anita Howell
 Jackie Taylor
 Delores Collier
 Tina Williams
 Lesa Brown
 Wilma Cox

RECOGNITION OF FOSTER GRANDPARENTS: Superintendent Ferguson presented resolutions to the following individuals for serving as Foster Grandparents in our elementary schools with a special recognition in memory of Ms. Aleatha Strong, Fort Blackmore Primary Foster Grandparent.

Darlene Adkins – Fort Blackmore Primary (New, will begin this year)
 Lucille Baker – Fort Blackmore Primary
 Minnie Baker – Hiltons Elementary
 Marie Smith – Hiltons Elementary
 Mary Dawson – Duffield Primary
 Shirley Gardner – Weber City Head Start
 Bess Gillenwater – Shoemaker Elementary
 Ruth Shawver – Shoemaker Head Start

RECOGNITION OF FORT BLACKMORE/YUMA ELEMENTARY FOR THE GOVERNOR'S AWARD OF EXCELLENCE: Superintendent Ferguson presented Fort Blackmore Primary Principal, Jennifer Meade and the staff of Fort Blackmore Primary, the 2015 Virginia Index of Performance Board of Education Excellence Award. Superintendent Ferguson presented Yuma Elementary Principal, Valerie Babb, the 2015 Virginia Index of Performance Board of Education Distinguished Achievement Award for Yuma Elementary. These awards are presented to the schools for being Fully Accredited and for exceeding the minimum requirements for learning and achievement of the Commonwealth's rigorous Standards of Learning Program and the minimum federal accountability requirements. These awards also recognize the progress of students from competence toward advanced proficiency and excellence in reading, mathematics, science, and history and social science.

RECOGNITION OF STATE PARTICIPATION IN SPORTING EVENTS: Superintendent Ferguson presented resolutions to the following teams and individuals who participated in State Level events:

Twin Springs High School

Kennedy Matthews 7th Place State High Jump & Long Jump
 Nathaniel Quillen, Ethan Hillman, Thomas Sluss & Izaiah Matthews 7th Place State 4 x 100M Relay
 Lenora Dingus State Participant in 100M Hurdles

Rye Cove High School

Lucindy Lawson State Participant in 100M Hurdles

Gate City High School

Jordan Houseright State Champion Group 2A Girls Shot Put
 Boys Soccer Team Group 2A State Semi Finalist
 Girls Soccer Team Group 2A Semi Finalist
 Rosa Smith Group 2A State Singles Runner Up
 Emily Smith & Rosa Smith Group 2A State Doubles Champions
 Girls Tennis Team Group 2A State Champions

REPORT ON TEST SCORES: Superintendent Ferguson presented the following report on the 2014-2015 Standards of Learning Scores and Mr. Ferguson also expressed that that what makes a difference in our students is in our teachers.

PRELIMINARY Scott County Public Schools Ranking 2014-2015 Standards of Learning Scores (08/2015)										
<i>132 Divisions in State 19 Divisions in Region</i>	Reading		Writing		History		Math		Science	
	<i>State</i>	<i>Region</i>	<i>State</i>	<i>Region</i>	<i>State</i>	<i>Region</i>	<i>State</i>	<i>Region</i>	<i>State</i>	<i>Region</i>
ALL Students	7th	2nd	11th	3rd	4th	1st	6th	2nd	8th	4th
SpEd Students	8th	2nd	11th	1st	4th	1st	4th	2nd	11th	5th
Scott County Public Schools 2014-2015 Standards of Learning Scores										
	Reading		Writing		History		Math		Science	
	<i>SCPS</i>	<i>Top</i>	<i>SCPS</i>	<i>Top</i>	<i>SCPS</i>	<i>Top</i>	<i>SCPS</i>	<i>Top</i>	<i>SCPS</i>	<i>Top</i>
ALL Students	84%	94	79%	94	94%	97	87%	95	86%	98
SpEd Students	59%	75	46%	72	74%	89	66%	76	66%	73

REPORT ON SCHOOL ACTIVITY FUND: Mr. Charles Bridwell, CPA, presented information on the school activity fund. Mr. Bridwell stated that all schools were audited and that there were no material issues and that everything appeared to be correct and compliant to County policies. Mr. Bridwell explained that there were some minor issues with petty cash funds. He also expressed that schools have made great improvements every year and that past issues have been cleaned up. Mr. Bridwell stated that the high schools have diligently worked on tickets and reconciling with their activity funds.

APPROVAL OF FY2016 HEAD START FIVE YEAR CONTINUATION GRANT & BUDGET: Ms. Kathy Wilcox, Head Start Director, presented Head Start's Five Year Continuation Grant and Budget for approval. On a motion by Mr. Kegley, seconded by Mr. Jessee, all members voting aye, the Board approved the FY2016 Head Start Five Year Continuous Grant and Budget. (Appendix A)

APPROVAL OF FY2016 HEAD START FIVE YEAR LONG RANGE GOALS & SHORT TERM OBJECTIVES: Ms. Kathy Wilcox, Head Start Director, presented the FY2016 Long Range Goals and Short Term Objectives for approval. On a motion by Mr. Jessee, seconded by Mr. Spivey, all members voting aye, the Board approved the FY2016 Five Year Long Range Goals & Short Term Objectives. (Appendix B)

APPROVAL OF FY2016 HEAD START TRAINING & TECHNICAL ASSISTANCE PLAN: Ms. Kathy Wilcox, Head Start Director, presented the Training and Technical Assistance Plan for approval. On a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the board approved the FY2016 Head Start Training & Technical Assistance Plan. (Appendix C)

APPROVAL OF HEAD START COMMUNITY ASSESSMENT: Ms. Kathy Wilcox, Head Start Director, presented the Head Start Community Assessment for approval. On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the Head Start Community Assessment. (Appendix D)

REPORT ON STUDENT ENROLLMENT & PUPIL-TEACHER RATIO: Superintendent Ferguson presented the following information on Student Enrollment and Pupil Teacher Ratio and stated that the numbers have changed for the following schools: Duffield Primary 329; Dungannon Intermediate 59; Hilton Elementary 153; Rye Cove Intermediate 155; Shoemaker Elementary 524; Weber City Elementary 307 and Yuma Elementary 170. He also stated that these numbers are down by about 26 students compared to this time last year.

**2014-2015 Teacher Breakdowns
Elementary/Intermediate**

School	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	334	53	79	144	251	149	506	311	183	2,010
Number of teachers	16	4	5	9	15	9	27	15	11	111
Teacher: Student Ratio (School)	20.8 To 1	13.3 To 1	15.8 To 1	16 To 1	16.7 To 1	16.6 To 1	18.7 To 1	20.7 To 1	16.6 To 1	18.1 To 1
K-3 students	274	N/A	79	80	127	N/A	294	177	109	1,140
K-3 teachers	14	N/A	5	6	8	N/A	17	9	7	66
K-3 Teacher: Student Ratio	19.6 To 1	N/A	15.8 To 1	13.3 To 1	15.9 To 1	N/A	17.3 To 1	19.7 To 1	15.6 To 1	17.3 To 1

APPROVAL OF SALARY, FRINGE BENEFIT & SCHOOL CALENDAR COMMITTEE: On a motion by Mr. Kegley, seconded by Mr. Jessee, all members voting aye, the Board approved the 2015-2016 Salary, Fringe Benefit and School Calendar Committee as follows:

Duffield Primary School
Dungannon Intermediate School
Fort Blackmore Primary School
Gate City High School
Gate City Middle School
Hilton Elementary School
Nickelsville Elementary School
Rye Cove High School
Rye Cove Intermediate School
Scott County Career & Tech Center
Shoemaker Elementary School
Twin Springs High School
Weber City Elementary

Tiffany Scott
Karen Hartsock
Kim Burke
Debbie Kilgore
Kelsey Jones
Tracy Stallard
David Gwinn
Jamie Davis
Patricia Currier
Dan Gibson
Shawna Vermillion
Joey Shipley
Monica McClelland

Yuma Elementary
 Central Office Representative
 Principal Representative
 Support Staff Representative
 VPE Representative
 SCEA Representative
 School Board Member

Amy Wallace
 Jason Smith
 Valerie Babb
 Robin Hall
 Patricia Currier
 Teresa Duncan
 Steve Sallee

APPROVAL OF COMMUNICATIONS/SCHOOL IMPROVEMENT COMMITTEE: On a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approve the 2015-2016 Communications/School Improvement Committee as follows:

Duffield Primary School
 Dungannon Intermediate School
 Fort Blackmore Primary School
 Gate City High School
 Gate City Middle School
 Hilton Elementary School
 Nickelsville Elementary School
 Rye Cove High School
 Rye Cove Intermediate School
 Scott County Career & Tech Center
 Shoemaker Elementary School
 Twin Springs High School
 Weber City Elementary School
 Yuma Elementary School
 Superintendent
 Principal Representative
 Support Staff Representative
 VPE Representative
 SCEA Representative
 School Board Member

Sharon Rhoton
 Alicia White
 Laura Pyne
 Eric Baker
 Darlene Quillen
 Sandy McMurray
 Kellie Blackwell
 Christy Head
 Kayla Templeton
 Annette Parker
 Teresa Duncan
 Justin Seaver
 Sherry Kilgore
 Seth McConnell
 John Ferguson
 Renee Dishner
 Patricia Nash
 Amanda Green
 Pat Whitley
 Bill Quillen

APPROVAL OF SCHOOL SAFETY AUDIT COMMITTEE: On a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the 2015-2016 School Safety Audit Committee as listed with the removal of Mr. Darby Lawson, School Resource Officer.

Jason Smith
 Travis Nickels
 Jennifer Meade
 Greg Ervin
 Scott Vermillion
 Katrina Toole
 Kathy Funkhouser
 Gary Adams
 Robert Sallee
 Jason Cox
 Billy Jack Cox
 Kelvin Kimbler
 Rachel Townsend
 Rachel Burke
 Rhonda Williams
 Sherry Kilgore
 Roger Carter

Central Office
 Principal
 Principal
 Principal
 Assistant Principal
 School Psychologist
 School/Court Liaison
 Transportation Coordinator
 Maintenance Supervisor
 Student Resource Officer
 Student Resource Officer
 Student Resource Officer
 Student Resource Officer
 Nursing Coordinator
 Parent
 Teacher
 Chief of Duffield Fire & Rescue

RECOGNITION OF CONSTITUTION WEEK: Superintendent Ferguson presented a resolution in recognition of constitution week. On a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board approved September 17-23 as Constitution Week.

Carter's Fort Chapter NSDAR

CONSTITUTION WEEK

WHEREAS September 17 marks the anniversary of the drafting of the Constitution of the United States of America by the Constitutional Congress; and

WHEREAS It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebration which will commemorate the occasion; and

WHEREAS Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17-23 as Constitution Week,

NOW THEREFORE I, William R. Quillen, Jr.

By virtue of the authority vested in me as Chairman
Of Scott County Schools

Hereby proclaim **CONSTITUTION WEEK** to be observed
September 17-23

IN WITNESS WHEREOF, I have set my hand this 1st day of
September in the year of 2013

SIGNED:

William R. Quillen Jr.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 7:40 p.m. to discuss teachers, teaching assistants, coaches, bus drivers, maintenance staff, cafeteria staff and school resource officers, as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Jessee, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 9:10 p.m. and on a motion by Mr. Sallee, seconded by Mr. Jessee, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: James Kay Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

RESIGNATIONS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the resignation of Ms. Kelly Campbell, teaching assistant, effective August 10, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the resignation of Mr. Eric Baker, head boys soccer coach at Gate City High School, effective August 21, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the resignation of Mr. Ezekiel Spivey, teacher, effective August 24, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the resignation of Ms. Lindsey Stapleton, varsity volleyball coach at Twin Springs High School, effective August 24, 2015.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Jennifer Moore, teaching assistant, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Lisa Ison, teaching assistant, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Jessee, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Charity Lawson, teaching assistant, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Susan Fraley, teaching assistant, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Charity Lawson, JV softball coach at Rye Cove High School, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved Mr. Larry Collier, maintenance worker, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all member voting aye, the Board approved Ms. Ashley Compton, Varsity Volleyball Coach at Twin Springs High School, effective August 24, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved Ms. Lori Flanary, JV Volleyball Coach at Twin Springs High School, effective August 24, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved Mr. Anthony Hass, School Resource Officer effective September 2, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved Mr. Daniel Barnett as an assistant football coach with a split supplement at Twin Springs High School, effective

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved Mr. Randy Kilgore as an assistant football coach with a split supplement at Twin Spring High School, effective

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee seconded by Mr. McConnell, all members voting aye, the Board approved Mr. Greg Hall as theatre festival coach at Twin Springs High School.

VOLUNTEER COACHES: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the recommendation of Ms. Charity Lawson as a volunteer volleyball coach, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the recommendation of Mr. Matthew Elliott as a volunteer Football Coach, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Mr. Jerry Wolfe as a volunteer Football coach, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Mr. Matt Mullins as a volunteer Football Coach, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the recommendation of Mr. Kelly Holbrook as a volunteer Football Coach, effective September 1, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, the Board approved the recommendation of Ms. Heather Castle as a volunteer cheerleading coach at Twin Springs High School.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Ms. Debra Keith as a volunteer cheerleading coach at Twin Springs High School

RETIREMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the retirement request of Ms. Wilma Cox, teaching assistant, effective August 1, 2015.

TERMINATION: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board approved the termination of Mr. Tim Benton, bus driver, effective September 1, 2015.

APPROVAL OF SUBSTITUTE TEACHERS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye with Mr. Sallee abstaining, the Board approved the following individuals to serve as substitute teachers: Sarah Edwards, Nathan Kilgore, Lebreska Kern, Tracy Viney, Katelyn Jo Dockery, Shirley Baker, Angela Turley and Elizabeth McMurray.

APPROVAL OF OVERNIGHT FIELD TRIPS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye the Board approved the overnight field trip request of Scott County Career & Technical Center, Cosmetology Class to attend Fashion Focus by CosmoProf in Charlotte, NC on October 4 & 5, 2015 (9 students and 2 chaperones).

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Jessee, seconded by Mr. Spivey, all members voting aye, the Board approved the overnight field trip request of Gate City Middle School, Gate City High School, Twin Springs High School, Rye Cove High School and Scott County Career & Tech Center, FCCLA to attend the National Cluster Meeting in Indianapolis, Indiana on November 19-22, 2015. (1-15 students, up to 5 sponsors and 1-2 chaperones).

BOARD MEMBER COMMENTS: None

ADJOURNMENT: On a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board adjourned at 9:25 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk

APPENDIX A

HEAD START FY 2016

CONTINUATION GRANT & BUDGET

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
BREAKDOWN OF FY 2016 CONTINUATION GRANT**

REVENUE

FY2016

FY2016 CONTINUATION GRANT	\$1,237,150.00
Training and Technical Assistance	<u>20,399.00</u>
TOTAL REVENUE	\$1,257,549.00

EXPENSES

FY2016

Personnel	\$775,316.00
Fringe	298,556.00
Travel	5,761.00
Equipment	.00
Supplies	26,020.00
Other	<u>131,499.00</u>
	\$ 1,237,152.00
 T& TA	 <u>\$ 20,399.00</u>
TOTAL EXPENSES:	\$1,257,549.00

NON-FEDERAL IN-KIND

NON-FEDERAL IN-KIND	<u>\$ 314,387.00</u>
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TOTAL FEDERAL AND NON-FEDERAL	\$1,571,936.00
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APPENDIX B

HEAD START FY 2016 FIVE YEAR LONG RANGE GOALS & SHORT TERM OBJECTIVES

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #1 : To prepare children and families to be ready to succeed developmentally, academically, economically, and socially in K-12 Education and ultimately continue a lifetime of positive growth and development.

Fiscal Long Range Goal: Provide financial support to pay for CLASS video library and ongoing training that will enhance school readiness skills.

Source: Program Self-Assessment, Child Outcomes , CLASS results from FY 12 Federal Review and program ongoing monitoring

Short Term Objective #1: Strengthen the ability of teachers and parents to engage children in making healthy choices as measured by child assessment by the end of the program year.

Program Impact: To provide positive, sustained outcomes that prepares children and families to make choices that lead to healthier lifestyles.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Provide training using NAP SACC (Nutrition and Physical activity Self-Assessment for Child Care).	Aug. 2015-May 2016	Pre-test/post-test, Staff / Parent Sign in Sheet	HSCDELF, VA Foundation Blocks for Early Learning	HNSC
Partner with Extension Service and other community agencies to design and construct raised gardens at each center site.	2015-2019 School Years.	News Releases, Community agreements, In-Kind	Self-Assessment	HNSC
Provide information about local gardening classes to parents and Staff.	Aug. 2015-May 2016	Sign in Sheets , In-Kind	Self-Assessment	HNSC
Continue to provide training opportunities to classroom staff and families on ways to increase physical activities and making healthier choices.	2015-2019 School Years.	COR Advantage, Sign in Sheets, In-kind	HSCDELF, VA Foundation Blocks for Early Learning	CDSC, HNSC

Short Term Objective #2: To strengthen the ability of teachers and parents to increase children's understanding of mathematical concepts as measured by improvement scores on child assessment. The mean score will improve by 20 percent by the end of the program year.

Program Impact: Provide positive sustained outcomes that prepares children for school success.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide Math training using the National Center for Quality Teaching and Learning (NCQTL).	2015-2016 School Year	Staff Sign in Sheets, evaluations	HSCDELF, VA Foundation Blocks for Early Learning	CDSC
Engage families in mathematical school readiness activities.	2015-2019 School Years.	In-Kind, Attendance, Parent Survey	PFCE Framework	CDSC, FCSC, Teachers
Provide targeted training and mentoring based on ongoing monitoring and observations.	2015-2019 School Years.	SCPSHS Mentoring / Monitoring feedback form, Sign In Sheet	Continuous Quality Improvement and Child Outcomes	CDSC

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Short Term Objective #3: The program will increase quality classroom interactions and score an average of >3.85 on instructional support by the end of the program year.

Program Impact: To lead to more positive social and early academic development.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Assess classrooms a minimum of 3 times per year using CLASS and provide targeted training and mentoring opportunities.	2014-2019 school years	CLASS Observation Tool / SCPSHS Mentoring Feedback Form/ Staff Sign in Sheet	CLASS	CDSC, Director
Utilizing the Teachstone CLASS video library, provide training and strategies under Instructional Support.	Oct. 2015-May 2016	Staff Sign In Sheets, SCPSHSP Fiscal Management	CLASS	CDSC, Director
Additional classrooms will participate in the Virginia Star Quality Initiative (VSQI).	Sept. 2015- May 2016	VSQI agreement	Virginia Star Rating System	CDSC

Short Term Objective #4: The program will implement Practice Based Coaching to support all classroom teachers and help improve and refine teaching practices across all domains.

Program Impact: Lead to Positive Outcomes for children.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Schedule peer observations.	Oct. 2015 – March 2016	SCPSHS Peer Observation Schedule	HSCDELF, VA Foundation Blocks for Early Learning	CDSC
Create an action plan for implementing "Practice Based Coaching."	Oct. 2015	Practice Based Coaching Action Plan	NCQTL	CDSC
Implement the Practice Based Coaching Plan.	2015-2019	Observation logs, evaluation plan	NCQTL	CDSC

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #2: Actively engage families to participate in program opportunities to support their child's development and achievement of family goals.

Source: Program Self-Assessment

Short Term Objective #1: Increase family participation and engagement in School Readiness events by 10 percent by the end of the program year.

Fiscal Short Term Objective: Provide financial support to purchase materials that will be used in Family Engagement Events.

Program Impact: Families will gain knowledge and skills to prepare their child for success in kindergarten.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Encourage each family to participate in at least two or more school readiness events.	Oct. 2015-May 2016	Family Engagement Tracking Form	PFCE	CDSC, FCSC, Teachers
Staff will engage families in planning school readiness events.	Aug. 2015-May 2016	School Readiness Form	PFCE, HSCDELF, VA Foundation Blocks for Early Learning	Staff

Short Term Objective #2: Families will increase progress toward achieving goals as related to family engagement outcomes by five percent by the end of the program year.

Program Impact: Families increase their ability to access resources and systems of support that meet their needs.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide opportunities for parents to participate in workshops, trainings, and individualized sessions related to their interests and family goals.	Aug. 2015-May 2016	Partnership agreements, sign-in sheets, In-Kind	PFCE	Staff

Short Term Objective #3: Maintain or increase the number of families that participate in developing partnership agreements by the end of the program year.

Program Impact: Strengthen the family's support system to reach goals that they established for themselves and their children.

Family Resource Specialist will engage each family at least 4 times per year to participate in developing a family partnership agreement or updating family progress towards their goals.	Aug. 2015-May 2016	Family Partnership Agreement Update	PFCE	FRS, FCSC
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SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Term Goal #3: Head Start staff and families will increase awareness and knowledge regarding safety.
Fiscal Long Range Goal: Provide financial support to pay for field trip t-shirts and security cameras for each classroom.

Source: Self-Assessment

Short Term Objective #1: Provide Training and enhance safeguards to ensure that all personnel and volunteers practice and follow safety procedures at all times.

Program Impact: To increase awareness and promote the safety and well-being of children, families, and staff.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Enlist emergency and community services personnel to provide training to children, families, and staff on the most current and effective safety practices.	2015-2019 School Years	Sign in Sheets, In-Kind, Evaluations	PFCE Framework, Head Start Regulations	HNSC
Purchase color-coded T-shirts for Education staff.	2014-2019 School Years	PO, Observation	SCPSHS Fiscal Management	CDSC
Monitor the effectiveness of the "Safe Plate Outlet Covers."	2015-2019 School Years	Health and Safety Checklist	Head Start Regulations, DSS Minimum Standards	HNSC, Classroom Staff
Revise procedures for bus, playground, and classroom safety.	2015-2019 School Years	Ongoing monitoring, Health & Safety Checklist	Head Start Regulations, DSS Minimum Standards	HNSC
Increase collaboration efforts with SCPSS Transportation Department.	2015-2019 School Years	Meeting Minutes	Head Start Regulations	HNSC, Director
Install security cameras at each site.	2015-2016 School Year	Purchase Order, Invoice, SCPSHS Fiscal Mgmt.	SCPSHS Fiscal Management	Director, AAFO

Short Term Objective #2: Engage Families in developing safety activities for home that align with classroom practices.

Program Impact: To support families' efforts to keep children safe by raising safety awareness within their home and community.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Create monthly safety units that engage children and families.	Sept. 2015	Annual Safety List	PFCE Framework, HSCDELF	Management Team
Parent meetings will include classroom safety topics.	2015-2019 School Years	In-kind, Family Activity Sign In Sheet, Meeting Minutes/ Agenda	PFCE Framework	Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #4: Enhance high quality comprehensive services by developing and implementing a clearly defined systems approach that will support the Child Development Coordinator.

Fiscal Long Range Goal: Review organizational structure and adjust budget to hire a Resource Teacher to support Child Development Services.

Source: Community Assessment and Self-Assessment

Short Term Objective #1: Utilize appropriate staff to attend meetings, provide individualization training, monitor, and enter data of screening results as measured by the Child Study and IEP (Individualized Education Plan) staff attendance Log and ChildPlus tracking.

Program Impact: Improve the quality of services for all children and strengthen the support for children with disabilities.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Hire Resource Assistant	Aug. 2015	Employee Contract, SCP SHSP Fiscal Management	SCP SHS Fiscal Management	Management Team
Resource Assistant will enter speech and developmental screening results into <i>CHILDPLUS</i> .	Sept. 2015- May 2016	<i>ChildPlus</i> and ongoing monitoring	Head Start Regulations	CDSC
Utilize Child Study and IEP Staff Attendance Log	Sept. 2015- May 2016	Attendance Log	Head Start Regulations	CDSC
Director or other management staff will attend Child Study and IEP Team meetings as appropriate.	Sept. 2015- May 2016	Meeting minutes.	Head Start Regulations	Management Staff / Director
Provide training to staff on individualization and documentation, with ongoing monitoring through collaboration and observations.	2015-2019 School Years	Individualization Monitoring Check List	Head Start Regulations	CDSC, FCSC
Hire a resource teacher.	June 2016-Aug. 2019	Employee Contract , SCP SHSP Fiscal Management	SCP SHS Fiscal Management	Director, AAFO

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #5: Working in partnership with the community, Head Start will provide continuous commitment to increase awareness to staff and families about the nature and extent of drug abuse, and its impact on children, families, and the community.

Source: Community Assessment

Short Term Objective #1: By the end of each school year, Head Start will provide families and staff training opportunities to increase awareness of the dangers of substance abuse and its effects on child development, parent-child relationships, and financial security as evidenced by pre- and post-tests.

Program Impact: To increase drug awareness and promote healthy choices that strengthens families and communities.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Meet with local substance abuse prevention specialist to provide substance abuse awareness, training, and resources.	2015-2016 School Years	Sign in Sheets, Evaluations, In-Kind Sheet	PCFE	HNSC
Provide at least 3 opportunities for families to obtain more knowledge on the dangers of substance abuse and its effects on child development, parent-child relationships, and financial security.	2015- 2016 School Years	Sign in Sheets, Evaluations, In-Kind	PCFE	FCSC, FRS
Provide at least 3 trainings to staff increase awareness of the indicators of substance abuse, procedures for reporting, home visit safety, and mental health first aid.	2015 -2016 School Year	Sign in Sheets, Evaluations, In-Kind	Head Start Regulations	Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #6: Head Start will enhance the comprehensive communication plan by developing a website to support staff development, program awareness including school readiness, parent & community awareness of available resources.
Fiscal Long Range Goal: Provide financial support to pay for the development of program website.

Source: Program Self-Assessment

Short Term Objective #1: To build, publish, and promote the program website.

Program Impact: Strengthen public awareness of Head Start's role in the community.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Work with IT computer technician to design the website.	2015 -2016 School Year	Invoice, SCPSHSP Fiscal Management		Management Team
Promote program website by adding our link to LEA website, email, verbal, newsletters, social media sites, and program applications.	2016-2019 School Year	Program applications, websites		Management Team

Short Term Objective #2: To maintain the website and add links to community resources.

Program Impact: Provide families and the community with relevant current information about the SCPSHS program in an effort to strengthen school readiness, family engagement and recruitment.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide training to staff on monitoring and maintaining website.	2016-2019 School Year	Sign in sheets/evaluations		Management Team
Keep website current with up to date information and resources including school readiness, family engagement, health and safety.	2016-2019 School Year	Site information / observation		Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #7: Head Start will explore other program options based on changes in the community needs.

Source: Community Assessment

Short Term Objective #1: To research Early Head Start options and Blended Pre-K Classrooms.

Expected Outcome: To gain knowledge of other program options.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Analyze Performance Standards.	2015 -2016 School Year	Program Option binder	Head Start Performance Standards	Director Management Team
Utilize ECLKC to gather information.	2015-2016 School Year	Site Articles and Reports	Head Start Performance Standards	Director Management Team
Conduct planning meetings to discuss options.	2015-2016 School Year	Team meeting sign in sheet, Meeting Minutes	Head Start Performance Standards	Director Management Team

Short Term Objective #2: Investigate other program options by visiting other Head Start agencies.

Expected Outcome: To gain knowledge of other program options.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Contact agencies that serve Early Head Start children and/or participate in Blended Pre-K classrooms.	2015 – 2016 School Year	Phone logs, emails		Director Management Team
Schedule visits with agencies.	2015-2016 School Year	Phone logs, emails		Director Management Team
Visit agencies that serve Early Head Start children and/or participate in Blended Pre-K classrooms.	2015 -2016 School Year	Time sheets, observation report		Director Management Team

APPENDIX C

HEAD START FY 2016

TRAINING

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TECHNICAL ASSISTANCE PLAN

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

Budget Breakdown

Total T/TA Budget = \$20,399

Date Submitted: 10/1/15

Training Category	Specific Training and/or Supplies	Classroom	Content Area	Parents	Administration
Staff Development	CDA Credentialing	One (1) Teacher Assistant / Two (2) Friday Assistant x \$425= \$1275			
	CDA Renewal	Two (2) Teacher Assistants x \$75 = \$150			
	Family Service Credentialing	One (1) Family Resource Specialist x \$750= \$750			
	Pre / In-service Training	(Curriculum) High Scope Trainer for two (2) days = \$5,090 MAT Certification for 2 staff = \$110 Pediatric First Aid/CPR Certification for 7 staff = \$189			
	College Credit Recertification for Teachers	Two (2) Teachers x \$600 = \$1,200			
Conferences and Workshops	Out-of-Town Training (Registration, food, and lodging)	Two (2) Education Staff for Al's Pals Training x \$300 = \$600	Eight (8) Content Area Staff x \$525 = \$4,200 CLASS; DECA, Data Analysis,		Five (5) Management Staff x \$829.60 = \$4,148 CLASS; COR Advantage; School Readiness, Data Analysis, CACFP
	Local Training (Registration and food)	Fourteen (14) Staff for 2 days at ETSU ECE Conference x \$117 = \$1,638		Two (2) parents for 2 days at ETSU ECE Conference x \$97 = \$194	
	On-line Training	Three (3) staff for High Scope x \$240 = \$720			
Publications/Supplies	Resource Development			Publication Cost for Guides/Checklists \$135	
Column Total		\$11,722	\$4,200	\$329	\$4,148
Grand Total		\$20,399.00			

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Classroom Observation and Personnel files			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching Support Staff will demonstrate increased professional skills and knowledge.	(One) Teacher Assistant / (Two) Friday Assistants will obtain a CDA Credential as appropriate.	CDSC	N/A	\$1275	N/A	Pending
	100% (two) Teacher Assistants will renew CDA credential as appropriate.	CDSC	N/A	\$150	N/A	Pending
Teachers will demonstrate increased professional skills and knowledge.	100% Teachers will meet recertification requirements as appropriate.	CDSC	N/A	\$1,200	N/A	Pending
Family Resource will demonstrate increased professional skills and knowledge.	100% Family Resource will obtain credentialing as appropriate.	FCSC	N/A	\$750	N/A	Pending

CDA Credential fee for 2 Friday Assistants	=	\$1275
CDA Renewal fee for 2 Teacher Assistants	=	\$150
Recertification fee for 2 Teachers (\$200/hr x 3 hours)	=	\$1,200
Family Service Credentialing 1 Family Resource Specialist	=	\$750

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Training agendas, handouts, and Staff Training records.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Management Team will demonstrate increased professional skills and knowledge.	Management team will attend conferences that correspond with the changing training needs of Scott County Head Start based on evaluations, observations, and new initiatives. (As appropriate).	HS Director	\$1,857	\$4,148	N/A	Pending

Training Fee for five Management Staff

=

\$829.60 x 5 managers = \$4,148.00

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Training agendas, handouts, and Staff Training records.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
All staff will be trained on required topics as mandated by Performance Standards, Head Start Act, and Licensing Requirements.	Staff will be trained in topics including but not limited to: child abuse, substance abuse, first aid / CPR, daily health screenings, medication administration, Medicaid, FAMIS, playground / bus safety, MAT, etc. (As necessary).	Management Team	\$38,280	\$299	\$3,900	Pending
Staff will be trained on current trends based on evaluations, observations, community needs, and new initiatives.	Staff will be trained in topics including but not limited to: staff performance appraisals, OHSMS preparation, observation techniques, dropout prevention strategies, mental health CPR, substance abuse awareness, effective communication, healthy eating habits, VSQI, practice based coaching, and systems training across content areas (As necessary).	Management Team	\$19,140	\$4,200	N/A	Pending

Staff Training Time Cost for all staff (29)	=	\$16.50 per hour X 80 hours = \$38,280
Pediatric First Aid and CPR for 7 Staff	=	\$27 X 7 staff = \$189
MAT Certification	=	\$55 X 2 staff = \$110
Non Federal contribution from Pre-service Trainers	=	13 trainers at \$300 each = \$3,900
Staff Training Time Cost for all staff (29)	=	\$16.50 per hour x 40 hours = \$19,140
Staff Training based on program data	=	\$525 x eight staff = \$4,200

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.			EVALUATION: Lesson Plans, COR ADVANTAGE, C.L.A.S.S and PQA observations			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching staff will have increased knowledge of the curriculum.	Training will be provided on site in August 2016 by High Scope representatives. Workshops offered on-line as available .	CDSC	\$6,272	\$5,090 \$720	N/A	Pending
Classroom staff will be provided training opportunities in promoting physical development and making healthier choices.	As part of 2015 – 2016 pre-service training , staff will participate in the Early Childhood Conference at ETSU.	CDSC	\$6,272	\$1,638	N/A	Pending
To provide teaching staff with mental health strategies.	Teaching staff will receive training on mental health strategies to include resiliency via AI's Pals curriculum (Aug. 2016).	Management Team	\$1,176	N/A	N/A	Pending

High Scope Training cost	=	\$5,090
High Scope On-line Training	=	\$720
Registration Fee for ETSU	=	\$1,638
Staff Training Time Cost for High Scope & ETSU (20 staff)=		\$392 per hour X 30 hours = \$11,760
Staff Training Time Cost for Resiliency	=	\$392 per hour x 3 hours = \$1,176

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.				EVALUATION: Progress reflected in COR ADVANTAGE and PALS Pre-K.		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Four year old children will use socially acceptable behavior when completing tasks or problem solving.	Teaching staff will receive training in fostering socially acceptable behavior and problem solving during fall 2016 . CDSC will monitor classroom strategies (monthly).	CDSC	\$1,178		N/A	Pending
			\$77			
			\$3,000			
			\$1,431			
All children will show increase in understanding in mathematical concepts.	During the 2016 in-service, staff will be trained in research-based classroom tested practices for early mathematics.	CDSC	\$1,178	N/A	N/A	Pending
			\$77			

Staff Training Time Cost (Behavior & Problem Solving Training) \$14.72 x 20 staff x 4hours	=	\$1,178
Mgt. Trainer's salary for PT	=	\$ 77
72 hours Mgt. Salary for monitoring PT	=	\$1,431
Staff Training Time Cost for Early Math Training (EL) \$14.72 x 20 staff x 4hours	=	\$1,178
Mgt. Trainer's Salary for EL	=	\$ 77

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.			EVALUATION: Tracking of for mental health services, CLASS, PALS			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching staff will improve skills and knowledge of promoting Phonological Awareness.	Teaching staff will receive training in effective ways to promote Phonological Awareness during August - pre service 2016.	Mgt. Team	\$1,175	N/A	N/A	Pending
Teaching staff will improve knowledge of promoting higher order thinking skills.	Teaching staff will receive training in Instructional Support strategies via TeachStone CLASS video library and monthly staff development meetings.	CDSC Director	\$1,175	N/A	N/A	Pending
Implement Al’s Pals in 100% of classrooms.	New teaching staff will be certified to implement the Al’s Pals curriculum by end of October 2016.	Mgt. Team	\$627	\$600	N/A	Pending

Staff Training Time Cost (Instructional Support) for 3 hours (\$19.59 x 20 staff x 3hours) =	\$1,175
Staff Training Time Cost (Al's Pals) (\$19.59 x 2 staff x 16 hours) =	\$627
Al's Pals Registration fee =	\$300 per person x 2 staff = \$600

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.				EVALUATION: Classroom Observation, IEPs, Lesson Plans, and individualized plans & objective worksheets, COR Advantage, PRE/MID/POST Test for staff.		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Ensure Teaching Staff utilize IEP goals when individualizing.	Train Teaching staff on how to use IEP goals when individualizing (As appropriate).	CDSC	\$1,175	N/A	N/A	Pending
Enhance staff skill and knowledge in ways to encourage healthy lifestyles in children through nutrition and exercise.	Provide training to staff of the importance of physical activity and good nutrition for positive child health outcomes. (Aug. 2016).	CDSC	\$1,175	N/A	N/A	Pending

Staff Training Time (IEP) Cost for 3 hours (\$19.59 x 20 staff x 3hours) = \$1,175

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

FAMILY DEVELOPMENT

OUTCOME/GOAL# 3: Parents will become involved, in a meaningful way, with their children’s education.			EVALUATION: Family Partnership Agreements, Parent Surveys, Training agendas, and handouts, Family Engagement Tracking Form.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Parents will be introduced to 8 learning domains which coincide with program School Readiness Goals via The Family Guide to Kindergarten Readiness Standards and the Kindergarten Readiness Checklist	Parents will be engaged in a particular domain monthly during Family Engagement Events.	Program Staff		\$135 (pub. cost)		Pending
Offer parents the opportunity to receive training in current trends based on survey observations, parent interests, and new initiatives.	Provide training opportunities for parents via the VHSA Conference, ETSU Early Childhood Conference, New Horizon Conference, Smart Beginnings Annual Summit, and Frontier Health Parent Training Sessions.		\$2,006	\$194		
Families will have an opportunity to be trained on required topics as mandated by Performance Standards, Head Start Act, and licensing requirements.	Families will be trained in topics including but not limited to: child observations, safety education, health education, child outcomes, parents rights and responsibilities, transitions, becoming their child’s advocate, family literacy services, etc.					

Non Federal contribution from Trainers

=

10 trainers at \$300 each = \$3,000

Two Parents to attend regional / state conferences

=

2 parents at \$1,003 each = \$2,006

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

PROGRAM DEVELOPMENT

OUTCOME/GOAL# 4: Governing bodies will be kept apprised of program operations to ensure program quality.			EVALUATION: Board and Policy Council agendas, sign-in sheets, handouts, and minutes, Pre/Post Test			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Ensure the governing bodies are knowledgeable about Head Start regulations, standards, and policies.	<p>Training will be conducted with Governing Board to address their responsibilities including, but not limited to strategic planning, understanding financial reporting, Self Assessment Process, understanding Head Start Performance Start and Head Start Act</p> <p>At Policy Council luncheon in October 2016, members will receive an introduction to program governance.</p> <p>Plan an officer's training that includes school board members, community representatives, and parent group officers (Nov. 2016).</p>	Head Start Dir.	N/A	N/A	Approx. \$3,000	Pending

APPENDIX D

HEAD START

FY 2015

COMMUNITY ASSESSMENT

SCOTT COUNTY PUBLIC SCHOOL HEAD START
FY2015 Community Assessment Update

COMMUNITY ASSESSMENT UPDATE

According to the results of the community assessment survey, an overwhelming number of people have a concern about the lack of jobs that are available. Two major industry employers have sustained lay-offs, possibly impacting on the number of “walk-ins” who have applied to enroll their child in our program.

According to parent surveys, affordable and available dental care is still a concern in our community. This is more of a concern for families in the outlying parts of our county. Three dentists practice in Scott County yet only one accepts Medicaid patients. Our program has partnered with a local dentist, Dr. David Templeton, DDS in Gate City. This is the only dentist in the county that takes Medicaid. With this new partnership, we hope to strengthen the dental care for all children of Scott County. Our program is partnering with Healing Hands Health Center. Through *Giving Kids A Smile*, children are educated on the importance of proper dental hygiene and healthy eating habits with efforts to break the cycle of dental disease in our community. Adult dental care needs is on the rise. Many adults do not have access to dental insurance therefore they do not go to the dentist.

According to the survey, many families are concerned about the lack of access to fresh fruits, vegetables and other healthy foods. Our program has partnered with several agencies to ensure raised gardens are available at each Head Start site. Our program has raised gardens at Shoemaker and Duffield. We continue to search for other resources to fund raised gardens at the other locations.

A major socioeconomic issue facing Scott County residents continues to be the abuse of prescription drugs. The rural population of Southwest Virginia is impacted at higher rates than VA. Current information from the Scott County Sheriff's Office (SCSO) indicates approximately 30% of drug cases have children involved at some point. The SCSO documents that 80% of the incarnations are due to drug abuse or related to drug abuse. The community assessment data showed that what some families liked least in their community was the drug abuse problems.

We are seeing a trend of a high number of applicant families who claim zero income due to the fact that the parents are in school and/or being supported by their parents (HS child's grandparents). There is an increase of grandparents or extended family members raising children.

One of the biggest concerns for our community is the lack of affordable childcare. Families have expressed concerns about the lack of child care for infants, the need for after school care, summer care, and year around care.

Virginia Preschool Initiative has new eligibility criteria that could greatly impact our program. The enacted budget contains new eligibility criteria for students participating in the Virginia Preschool Initiative (VPI). Item 136 C.14. d.1 of Chapter 665 states:

“d.1) Local plans must indicate the number of at-risk four-year-old children to be served, and the eligibility criteria for participation in this program shall be consistent with the economic and

educational risk factors stated in the 2014-2015 programs guidelines that are specific to: (i) family income at or below 200 percent of poverty, (ii) homelessness, (iii) student's parents or guardians are school dropouts, or (iv) family income is less than 350 percent of federal poverty guidelines in the case of students with special needs or disabilities."

The Department of Education has received guidance from the chairmen of the House Appropriations and Senate Finance Committees allowing flexibility in the implementation of the new student eligibility criteria during the 2015-2016 school year, to allow a one-year transition from the existing student eligibility language in the VPI program to the newly adopted criteria referenced above.

Accordingly, when enrolling students in VPI programs for the 2015-2016 school year, students meeting one of the four new criteria referenced above should be given priority for enrollment into approved VPI slots. School divisions, for the 2015-2016 school year only, may also continue to use locally selected at-risk criteria for the enrollment of VPI students. The 2015-2016 school year is the only year that will allow the transition of using both the new eligibility requirements adopted by the General Assembly and locally selected criteria. Beginning in the 2016-2017 school year, school divisions may only use the four eligibility criteria referenced above in enrolling students in VPI programs.